# applied digital technologies

## Course Details:

### ICT20120 Certificate II in Applied Digital Technologies

**Course Aims**
The competencies for ICT20120 provide foundation skills and knowledge to use basic applied digital technologies in varied contexts. The qualification is designed for those developing the necessary digital and technology skills in preparation for work. These individuals carry out a range of basic procedural and operational tasks that require digital and technology skills. They perform a range of mainly routine tasks using limited practical skills and knowledge in a defined context. The qualification is suitable for someone generally performing under direct supervision.

**Course Delivery**
**Location and Times**
**Year 1:** Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 12:00pm-3:00pm
**Year 2: Not available in 2024**
**Mode of Delivery:** Classroom based/online blended delivery.
**Duration:** 2 years part time

## On successful completion of this program the student will achieve:

**Credit towards VCE, VCE VM, VPC and Intermediate VCAL**

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:
VCE-VET-program-chart.pdf

Further information can be found on the VTAC website:  www.vtac.edu.au and/or www.vcaa.vic.edu.au

**Qualification:**   A nationally recognised qualification: **ICT20120 - Certificate II in Applied Digital Technologies**

## Additional Requirements/ Information:

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|---|---|
| **Name of RTO & Provider of Qualification:**<br>Ringwood SC (Ringwood Training)<br>RTO: 22475<br>**RTO Student Information:**<br>Please refer to http://www.rt.vic.edu.au/student-handbook  and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus. | **OHS / Personal Protective Equipment:** A student laptop is desirable but not essential to allow for flexible delivery.<br>**Work Placement:** Not required.<br>**Other:** RT Polo shirt required. (This is not covered by the Materials Fee. It is at student expense.) Details will be provided with enrolment paperwork. |

## Future Pathways and Opportunities:

| Pathways: | • Certificate III in Information, Digital Media and Technology | • Certificate IV in Information Technology |
|---|---|---|
| **Possible Future Career Opportunities:** | • Junior systems administrator<br>• Level 1 and level 2 helpdesk technician<br>• Hardware support technician | |

## Units of Competency:

**Year 1:** Competencies covered in the first year:

| Unit Code | Unit Name | Nominal Hours | Core/Elective |
|---|---|---|---|
| BSBWHS211 | Contribute to the health and safety of self and others | 20 | C |
| BSBSUS211 | Participate in sustainable work practices | 20 | C |
| ICTICT213 | Use computer operating systems and hardware | 60 | C |
| BSBTEC202 | Use digital technologies to communicate in a work environment | 20 | C |
| ICTICT215 | Operate digital media technology packages | 40 | C |
| BSBTEC101 | Operate digital devices | 20 | E |
| | **Total nominal hours** | **180** | |

**Year 2:** Competencies covered in the second year: **Not available in 2024**

| Unit Code | Unit Name | Nominal Hours | Core/Elective |
|---|---|---|---|
| **Year 2 Not available in 2024** | | | |
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| | **Total nominal hours** | | |