

Course Details:

**ICT30120 Certificate III in Information Technology (Networking and Cybersecurity)
(Partial Completion)**

The competencies for completion of Certificate III in Information Technology are designed to equip students with the foundational skills and knowledge they need to function effectively in the IT environment in the workplace.

Course Delivery**Location and Times**

Year 1: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 12:00pm-3:00pm

Year 2: Ringwood Training, 3 Hill Street, Ringwood East. Wednesday 3:00pm-6:00pm

Mode of Delivery: Classroom based/online blended delivery

Duration: 2 years part time

On successful completion of this program the student will achieve:
Credit towards VCE, VCE VM, VPC and Intermediate VCAL

All VET in school programs contribute units towards VCE and VCE VM. To confirm the number of units and if the program has a scored assessment and therefore a study score, please refer to the following VCCA Get VET resource:

[VCE-VET-program-chart.pdf](#)

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **ICT30120 - Certificate III in Information Technology
(Partial Completion)**

Additional Requirements/ Information:
Name of RTO & Provider of Qualification:

Ringwood SC (Ringwood Training)

RTO: 22475

RTO Student Information:

Please refer to <http://www.rt.vic.edu.au/student-handbook> and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.

OHS / Personal Protective Equipment: Students are required to have their own laptop/netbook.

Excursions: Students may be required to attend a planned Excursion. (If conducted this is not covered by the Materials Fee. It is at student expense.)

Work Placement: Not required but is recommended.

Other: RT Polo shirt required. (This is not covered by the Materials Fee. It is at student expense.)

Future Pathways and Opportunities:

Complementary studies:	<ul style="list-style-type: none"> A range of Information Communication Technology programs. 	
Pathways:	<ul style="list-style-type: none"> Certificate IV in Information Technology, specialising in Networking or Support 	<ul style="list-style-type: none"> Diploma of Information Technology Diploma of Information Technology Networking
Possible Future Career Opportunities:	<p>This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user. Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies.</p>	

Units of Competency:

Year 1: Competencies covered in the first year:

Unit Code	Unit Name	Nominal Hours	Core/Elective
ICTICT213	Use computer operating systems and hardware	60	E
BSBXCS303	Securely manage personally identifiable information and workplace information	40	C
BSBXCS402	Promote workplace cyber security awareness and best practices	40	E
ICTNWK311	Install and test network protocols	40	E
Total nominal hours		180	

Year 2: Competencies covered in the second year:

Unit Code	Unit Name	Assessment Plan	Nominal Hours	Core/Elective
ICTICT313	Identify IP, ethics and privacy policies in ICT environments	TBA	50	C
ICTSAS305	Provide ICT advice to clients	TBA	40	C
ICTSAS312	Provide basic systems administration	TBA	20	E
ICTSAS309	Maintain and repair ICT equipment and software	TBA	20	E
ICTSAS310	Install, configure and secure a small office or home office network	TBA	50	E
Total nominal hours			180	

